

The Civic Orchestra of Victoria

ROLES AND DUTIES

MUSIC DIRECTOR

- conducts rehearsals and special events such as concerts
- endeavours to better the musical standards of the orchestra
- co-operates closely with the music committee, the executive and the personnel directors in matters pertaining to the mandate and musical growth of the orchestra
- has the final decision on matters pertaining to the music selection
- is an ex-officio member of the Board, without a vote
- is responsible for appointing and paying an interim conductor should he or she be unable to attend a rehearsal
- makes suggestions to the executive for alternative or guest conductors for concerts from time to time.

BYLAWS

Music director – responsibilities and term of appointment

- 15** (1) The music director
- (a) is responsible for conducting the orchestra at rehearsals and concerts and must arrange for a substitute to conduct in his or her absence, and
 - (b) must endeavour to improve the standard of performance of the orchestra.
- (2) In consultation with the board, the music director is responsible to the orchestra for
- (a) the musical direction and growth of the orchestra,
 - (b) scheduling of rehearsals and concerts,
 - (c) programming of concerts,
 - (d) chairing audition panels for the selection of leader and principals,
 - (e) choosing soloists, and
 - (f) all other responsibilities listed in the contract or roles document.
- (3) In matters of policy the music director is subject to the decisions of the board.
- (4) The music director must attend board meetings at the request the president, but has no voting privileges.
- (5) The music director is required to sign a contract with the orchestra, the terms and conditions of which are to be negotiated between the board and the music director.
- (6) The honorarium of the music director is to be decided by the board.

Music director – selection process

- 16** (1) Before February of the final year of the music director’s term of appointment, the board must call a general meeting so that members may vote on whether or not to initiate the selection process for a new music director.
- (2) The required majority to initiate the process is 51% of the members present at the general meeting.
- (3) If the required majority of members under subsection (2) votes to initiate the selection process, the board must seek out qualified music directors, including the incumbent music director, who wish to be considered for the position, and members may then vote for a music director from the resulting list of candidates after each candidate has conducted one concert and the rehearsals for that concert.
- (4) If there are more than 2 candidates for a position, and if no one candidate receives more than 50% of the vote, a new vote must be taken to choose between the two highest scoring candidates on the first ballot.

Music director – probationary period

- 17** A new music director selected under section 16 is subject to a one year probationary period, at the end of which the members must vote to on whether to commence the term of appointment set out in the contract under section 15 (5).